



EXPORTER GUIDE TO SUDAN

For the attention of importers: This document is intended for exporters in order to explain how to comply with Sudanese Standards. It is the responsibility of importers to inform exporters of the existence of the present procedure. Verifications are executed at origin on seller or exporter's initiative. However, importers initiative is also accepted.

1. VERIFICATION OF CONFORMITY (VOC) PROGRAM FOR GOODS TO SUDAN (SSMO PROGRAM)

PROGRAM MANDATED BY	Sudanese Standards and Metrology Organization (SSMO)
APPLICABLE REGULATION(S)	Announcement N° 18/2015 of the Ministry of the Minister's Council
STANDARDS	Please contact your closest Cotecna office to determine if your product is subject or not to this program
STARTING DATE	1 st of November 2015
APPOINTED COMPANIES	include COTECNA Inspection S.A. and affiliated companies (hereinafter referred as Cotecna)
SELECTION OF INSPECTION COMPANY	Exporter's choice
SCOPE OF SSMO VOC PROGRAM	<ul style="list-style-type: none"> - Documentation verification - Laboratory testing in exporting country - Physical inspection in exporting country



2. VOC PROCESS TO COMPLY WITH SSMO REQUIREMENTS

In order to clear their goods in the Republic of Sudan, importers need to present at Sudanese Customs conformity certificates comprising Certificate of Inspection (COI) and other inspection certificates for respective products issued by Cotecna. Conformity certificates are needed for every consignment and must cover 100% of goods to be shipped to Sudan and subject to the program.

The conformity certificates can be obtained by exporters in the Country of Supply using the below method of compliance.

1. Sudan Conformity Assessment Process

Exporter/seller need to follow this process for every shipment as a conformity certificates are valid for one shipment only.

a. Documentation verification

Exporter/seller will provide Cotecna with following documents:

- Request for Certification as per Cotecna template (please contact your closest Cotecna office to get it or visit our website www.cotecna.com)
- Proforma invoice, if available
- Technical datasheet of the products
- Packing list
- Valid conformity documents (e.g. lab test reports, quality certificates or analysis reports)

Based on the documents received, Cotecna will verify the conformity of goods to the applicable standards and decide if testing is required. Testing may not be required when valid conformity documents are presented to Cotecna.

(Please refer to section 3 of this document to learn more about what is considered as a valid conformity document.)

b. Testing in exporting country

If no valid conformity documents are presented by exporter/seller, Cotecna will:

- Collect samples
- Have samples analyzed in an ISO 17025 accredited or otherwise qualified laboratory (as per Cotecna/SSSMO's procedures)

c. Physical inspection in exporting country

- Physically inspect the goods
- Supervise the container loading, for FCL
- Seal the containers, for FCL

d. Collect final documents and Issuance of COI or NCR

Exporter/seller will provide Cotecna with following documents as a minimum. Other specific documents issued by Government and competent authorities (such as Health certificate, or Country of origin certificate, etc.) will be advised by COTECNA depending on the product.

- Transport document (BL, AWB or Road Consignment)
- Commercial Invoice (If available)

Cotecna will issue Conformity Certificates if the exporter/seller meets the requirements. If not Cotecna will issue Non Conformity Report (NCR).



3. DEFINITION OF “VALID CONFORMITY DOCUMENT”

Exporter/seller might submit to Cotecna “Valid Conformity Documents”, such as test reports, quality certificates and analysis reports. If they are not available, Cotecna will arrange for the necessary tests to be performed.

A conformity document is valid when:

- It has been issued by an ISO 17025 accredited laboratory.
- We can establish traceability between the conformity document and the goods of the consignment.
- It covers the exact same production, meaning same batch, as the goods of the consignment.
- It covers strictly 100% of the products of the consignment.
- It is in compliance with Sudanese Standards requirements.

4. REGULATED PRODUCTS

As per the Announcement N° 18/2015 of the Ministry of the Minister's Council, please find below a **non-exhaustive list** of products categories subject to SSMO program. In case of doubt, we strongly recommend you to contact your closest Cotecna office which might help you to determine if your products are subject to SSMO program or not.

- Food
- Chemical products
- Construction materials
- Vehicles and vehicles parts
- Textiles
- Toys
- Electric and electronic products
- Animal Feed

5. CONDITIONS

- Costs of the inspections, sealing, analysis and/or certification are borne by the exporter/seller and are quoted at the time of nomination.
- All costs incurred for presenting the goods for inspection, such as unpacking, handling, repacking, are borne by the exporter/seller.
- If the goods do not conform to the requirements, fees for physical inspection, testing and Non Conformity Report issuance remain due to Cotecna.
- This program is subject to the General Terms and Conditions of Cotecna (http://www.cotecna.ch/COM/EN/terms_conditions.aspx).

Disclaimer: *This data-sheet has been prepared for information purpose only and is not intended to be nor does it constitute the regulation of the country of importation. Every effort has been made by Cotecna to ensure the accuracy of the information contained herein at the time of its issuance but Cotecna does not guarantee its correctness and takes no responsibility for the contents of this data-sheet, makes no representation as to its accuracy or completeness and expressly disclaims any liability whatsoever for any loss howsoever arising from or in reliance upon the whole or any part of the contents of this data-sheet.*